

Section: Division of Nursing

* PROCEDURE *

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HACKETTSTOWN REGIONAL MEDICAL CENTER

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Minor Procedure
(Scope)

TITLE: MINOR SURGERY EXCISIONS

PURPOSE: Outline procedure steps of setting up and assisting with minor surgery excisions.

- EQUIPMENT LIST:**
1. Excision tray or plastic tray as appropriate. See Appendix I.
 2. 10cc syringe
 3. 18 gauge needle
 4. 25 gauge needle/30 gauge needle
 5. #15 blade
 6. Fenestrated drape
 7. 1 box multiple 4x4
 8. Betadine solution in paint cup
 9. Local anesthetic as requested by physician
 10. Suture as requested by physician
 11. Sterile gloves for physician and nurse
 12. Gown for physician
 13. Extra sterile towels as requested by physician
 14. Marking pencil as requested by physician
 15. Bacitracin ointment
 16. Specimen bottle with Formalin solution
 17. Label with patient identification
 18. Surgical pathology slip under Order Entry Program in Affinity
 19. Disposable cautery
 20. Normal saline in paint cup

CONTENT: PROCEDURE STEPS:

KEY POINTS:

1. Obtain consent from patient.
 2. Obtain brief history from patient (current medications, any medical problems, allergies, etc.) and take vital signs.
 3. Escort patient to minor surgery procedure room and have patient undress as appropriate for procedure.
 4. Have patient lie flat on bed with pillow under head and blanket as needed for comfort.
- Position patient appropriately.

5. Open tray using sterile technique and drop needles, syringe, drape, 4x4's, knife blade, sutures, marking pencil, and sterile towels as needed.
6. Don sterile gloves, and attach 18 gauge needle to syringe; attach knife blade to handle.
7. Remove gloves; pour betadine and normal saline solution into cups.
8. Explain procedure to patient.
8. After physician dons sterile gloves, add suture and any extra supplies requested by physician and assist with drawing up local anesthetic
9. After physician preps patient with betadine solution, assist physician as requested.
10. After excision complete, assist physician with washing site with sterile saline, applying antibiotic ointment and dry sterile dressing.
11. Place specimen in formalin bottle and label with patient identification sticker.
13. Obtain vital signs for post-op evaluation.
14. Assist patient with getting dressed, making sure patient is stable.
15. Reinforce physician's instructions and give patient a copy of written instructions.
16. Take specimen to Lab for analysis.
17. Document according to Minor Procedure

Appropriate universal precautions used during procedure.

DOCUMENTATION: